

Terms of Reference for Steering Committee of Taiwan Hsin-Kang Mahi Mahi Fishery Improvement Project

I. General Provisions

1. To develop and implement Taiwan Hsin-Kang Mahi Mahi Fishery Improvement Project (hereinafter referred to as “FIP”), the Hsin-Kang Fishermen Association and the relevant stakeholders of Hsin-Kang Mahi Mahi Fishery agreed to establish the Steering Committee for Hsin-Kang Mahi Mahi FIP (hereinafter referred to as “Steering Committee”), with the objectives to reach consensus among stakeholders on the Mahi Mahi FIP and to promote sustainable operation of Hsin-Kang Mahi Mahi Fishery.
2. For the purpose of the Hsin-Kang Mahi Mahi FIP, the term “stakeholders” mean all the persons and organizations that may involve in the fishery, including government representatives, fishing industry, processors, exporters, relevant non-governmental organization, and the scientific community.

II. Composition of Steering Committee

3. Members of the Steering Committee are as follows:
 - (1) Governmental departments:
 - I. One representative from the Fisheries Agency of Taiwan;
 - II. One representative from the Government of Taitung County;
 - III. One representative from the Government of Yilan County;
 - IV. One representative from the Government of Pingtung County.
 - (2) District representatives:
 - I. District of Dong-Kang: Four fishermen representative from the Dong-Kang Fishermen Association, which should be at least one representative from Fishermen Association;
 - II. District of Hsin-Kang: Four fishermen representative from the Hsin-Kang Fishermen Association, which should be at least one representative from Fishermen Association;
 - III. District of Su-Ao: Four fishermen representative from the Su-Ao Fishermen Association, which should be at least one representative from Fishermen Association;
 - (3) Seafood exporter and processing plant:
 - I. One representative from the Jiabin ENT. CO., LTD (service wholesaler);
 - II. One representative from the Ammon International Inc.(seafood exporter);
 - III. One representative from the Hsien-Pin Frozen Foods CO., LTD

(processing plant);

IV. Other companies which invited by the Steering Committee.

(4) Other organizations or individuals involved in the Hsin-Kang Mahi Mahi FIP and invited by the Steering Committee.

4. Members of the Steering Committee are position of no pay, with the tenure of four years and are eligible for re-election. Representatives from authorities, fishermen association or companies who cannot continue to participate in the works of the Steering Committee, may be re-appointed by the authorities, fishermen association or companies, whose tenure shall terminate at the end of that term.

III. Meeting and Function of Steering Committee

5. Meeting of the Steering Committee may be held in accordance with actual need or resolution of the last meeting. Nevertheless, in principle, it should be held at least twice a year. If deemed necessary, upon the request of three or more members, the meeting shall be convened by the Hsin-Kang Fishermen Association.
6. In principle, the meetings will be hosted by the Dong-Kang Fishermen Association, the Hsin-Kang Fishermen Association and the Su-Ao Fishermen Association in turns. During the meeting, one member should be appointed as the chair to facilitate the functioning of meeting. Unless otherwise decided, the chair shall be appointed by the Fishermen Association which host the meeting and adopted by the Steering Committee. The decision of the Steering Committee should be made by consensus. The meeting should be open to all vessel owners or their representatives, whose vessels participating in the Hsin-Kang Mahi Mahi FIP.
7. The duty of the Steering Committee is to review the progress and discuss the future works of Hsin-Kang Mahi Mahi FIP. Any decision that involved the rights or obligations of owners of vessels participating in the Hsin-Kang Mahi Mahi FIP, including but not limited to the FIP working items and schedule, and financial report and cost sharing, shall be discussed by participants of each district, and the representatives from each district should be authorized so as to make substantial decision at the Steering Committee.
8. During the meeting of Steering Committee, the Chair shall appoint a rapporteur to draft the meeting minute, which shall be circulated to all members of Steering Committee. All the working documents and meeting minutes shall be kept by designated person of the Hsin-Kang Fishermen Association, to be looked into by all the owners of vessels participating in the Hsin-Kang Mahi Mahi FIP.

IV. Finance Working Group

9. To manage the budget and expense of the Hsin-Kang Mahi Mahi FIP, the relevant fund collected should be deposited in a specific account for the Hsin-Kang Mahi Mahi FIP. The fund in the specific account can only be appropriated with the approval of Finance Working Group, which is established separately from the Steering Committee.
10. Members of the Finance Working Group shall be appointed among the members of the Steering Committee. Among which, the Dong-Kang Fishermen Association, the Hsin-Kang Fishermen Association and the Su-Ao Fishermen Association should appoint a representative respectively.
11. The Finance Working Group shall provide a summary report on the income and expenditure of the specific fund during the meeting of the Steering Committee and Vessel Owner Assembly.

V. Supplementary Provisions

12. Any issues not stipulated in these Terms of Reference, shall be subject to the relevant and applicable law and regulations.
13. These Terms of Reference will be adopted by the Vessel Owner Assembly composed by all owners of vessels participating in the Hsin-Kang Mahi Mahi FIP, or approved by authorized Steering Committed, and become effective immediately. These Terms of Reference shall be submitted to the authorities concerned for their perusal. The amendment of these Terms of Reference shall follow the same procedures.